

HR Support, Administration and Compliance

HR Helpdesk

Receive phone and e-mail access to a dedicated support team of HR professionals to help you navigate even your most complicated HR issues.

Employee Handbook Wizard

Create a comprehensive, professional quality employee handbook based on federal employment law in just 15 minutes.

Job Description Wizard

Create customized job descriptions based on an extensive database.

Advanced HR Toolkits

Step-by-step guidance to help you complete and document advanced HR tasks, including everything from OSHA to FLSA.

HR Forms & Documents

Save time by obtaining your key HR forms from our central library of thousands of best-practice documents, checklists, forms, job descriptions and policies.

Basic HR Toolkits

Properly complete everyday HR tasks such as hiring and termination with step-by-step best-practice guidelines, essential forms and documents and related policies.

State and Federal Compliance Database

Get information about ever-changing state and federal employment laws without the legal jargon, with plain English summaries of major regulations to help you stay on top of HR best-practices and compliance requirements.

HR Compliance Updates

Receive proactive e-mail alerts when laws change that may affect your company's policies, procedures or compliance requirements.

HR Information and Education

HR Fundamentals Training

Self-paced online learning course covering various HR practices.

State and Federal Resources

Help meet your core state and federal documentation requirements with convenient access to key government forms and documents.

HR Checkups

Compare your current HR practices against standard HR best practices to see how you measure up.

Tip of the Week

Receive practical how-to articles that provide best-practice information to complete your everyday employee management tasks.

Quarterly Newsletter

Timely, comprehensive articles focused on compliance requirements and getting the most out of your workforce.

HR Dictionary

Hundreds of must-know HR terms, definitions and abbreviations to clarify your HR tasks.

Audit & Compliance Wizard

Use an intuitive wizard to assess your company's HR practices in seven key HR areas, and gain access to resources to help shore up your weaknesses.

Quick HR Answers

Search a comprehensive database of commonly asked HR questions and get on-demand best-practice answers.