

Bank Account Change Request Form

All sections with an asterisk (*) are required to be completed.

*Merchant ID Number:	
*Merchant Phone Number:	

*Current ACH Information		
If only one account currently on file, enter the bank account information in both fields.		
	Current ABA/Routing Number	Current DDA/Account Number
Deposits		
Fees		

*New ACH Information		
Check the box and complete based on number of ACH accounts on file.		
One Bank Account On File	New ABA/Routing Number	New DDA/Account Number
Deposits & Fees		

Two Bank Accounts On File	New ABA/Routing Number	New DDA/Account Number
Deposits		
Fees		

Please note - Only the application signer or authorized contact is permitted to submit bank change requests.

Forms submitted by another party will be rejected

Digital signatures need to be accompanied by the confirmation page.

*Merchants Signature

*Merchants Printed Name/Title

*Date

*Signer's Email